**Mzia Maisuradze**

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**Date of birth:** 07/10/1978

**Place of Birth**: Telavi, Georgia

**Marital status**: Unmarried

**Education/Qualification:**

 From 2016 up to now Iakob Gogebashvili Telavi State University, Faculty of Social Sciences, Business

 and Law – PhD student of Applied Economics

 2009-2011 Iakob Gogebashvili Telavi State University, Faculty of Social Sciences, Business

 and Law, Business Management and Economics Master of Business Administration

 1995-2000 Ivane Javakhishvili Tbilisi State University, Faculty of Finances, Economic s and

 Bank Management, Bachelor of Economics.

**Trainings, Conferences and certificates:**

**Employment to date**:

 From 2015 up to now Iakob Gogebashvili Telavi State University, Head of the

 Administration.

 2017-2020 ERASMUS + International Project “Change in Classroom: Promoting Innovative

 Teaching & Learning to Enhance Student Learning Experience in Eastern Partnership

 Countries” 585760-EPP-1-2017-1- AM-EPPKA2-CBHE-JP- PRINTEL- Financial

 Manager.

 2017- 2019 ERASMUS + International project “Academic Integrity for Quality Teaching and

 Learning in Higher Education Institutions in Georgia- 585841-EPP-1-2017-1-GE-

 EPPKA2-CBHE-SP -INTEGRITY – Financial Manager.

 2016 - 2019 ERASMUS + International project University-enterprice cooperation via spin-off companies

 network, 573555-EPP- 1- 2016-ESEPPKA2-CBHEJP- UNISON – Financial manager.

 2014 – 2015 Iakob Gogebashvili Telavi State University - Deputy Head of Administration.

 2011-2015 NELP “Telavi Municipality Cultural Centre” - Chief Accoutre.

 2011-2015 “LtD. Piramida” - Chief Accoutre.

 2008-2011 Iakob Gogebashvili Telavi State University - Head of Financial Department.

 2004 -2008 Iakob Gogebashvili Telavi State University, Financial Department - Chief Accoutre.

**Trainings:**

 **May 1-5 2017** ERASMUS+ Staff Mobility for Training Middle East Technical University of Ankara.

 **2017** Certificate Managing Cultural Events in Municipalities

 **July 16th 2016**  Certificate of Participation in training +21st Century Teaching Methods”

 **July 1-2nd 2016** Certificate of Participation in training “Education, Research, Practise”

 **May 20 2016** Certificate of Participation in training “Useful Aspects of Inter personal Relations in

 Higher Education Filed”

 **2010** Certificate of State Treasury in training of ,,E-TREARY”

 **2010** Certificate of “TBC Bank” in training ,,Banking”

 2001 **Union of Georgia Independent Accountants and Auditors Union**

 Training : Statistics of Finances of Georgia 2001 – Classifications of Budget”

**Seminars:**

 Disability Inclusive DRR Education for a Culture of Safety

**Courses:**

 Head of Study Course in Accounting for BA Students

 Head of Study Course in Management Accounting for MA Students

**Skills:**

Computer (Internet, Word, Excel, Paint in Ms Windows),

**Languages:**

Georgian,

 English,

 Russian.